

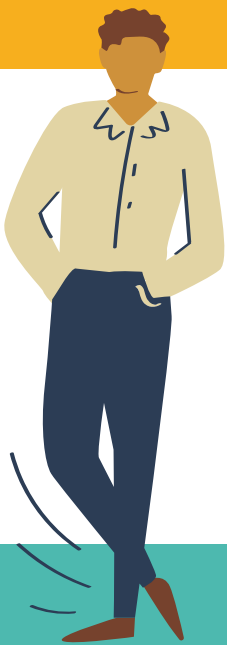
CONDITIONS FOR HALL HIRE DURING COVID-19

ASK PEOPLE TO STAY AT HOME IF THEY'RE SICK

50

people
maximum

50 people permitted at any one time / Non-contact indoors activities



2 metres

**Maintain
physical
distancing**



*Allow 4 square metres per person
Practice good hand hygiene
Practice good respiratory hygiene
Clean and disinfect equipment*



OUR OBLIGATIONS

- Provide hand sanitising stations at the front entrance of the hall and inside the hall
- Provide posters on hand washing and good hygiene practices
- Ensure soap and towels are provided in bathrooms
- Ensure facilities are in good working order
- More frequent checks to ensure adequate stocks of soap, disinfectant and hand sanitiser
- Unless pre-arranged, the kitchen area and chairs will not be available to hall hirers for the time being

YOUR OBLIGATIONS

- Ensure clients use the hand sanitising stations before they enter the hall, while they are in the hall, and on exiting
- Ensure children are supervised when using the hand sanitisers
- Ensure clients practise physical distancing
- Keep an attendance register for each class/meeting
- Complete a COVID-safe checklist
- Ensure hall and facilities are clean on exiting
- Remind clients to avoid putting personal items on metal surfaces
- Contact the hall manager if cleaning products need replacing

The hirer shall indemnify, and keep indemnified, Tugun Progress Association Inc against all actions, suits, claims and demands which may have been made by any person for damages for death, personal injury, damage or loss of property or financial loss arising out of or in connection with the use of the hall including legal costs of any such actions, suits, claims and demands to the extent that such actions, suits, claims or demands have been caused or contributed to by the hirer.